



HOTEL ROOM LIST FORM

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SCHOOL NAME _____ GROUP ACCT # _____

GROUP SPONSOR _____ TOTAL NUMBER TRAVELING _____

*****PLEASE USE ALL CAP LETTERS AND USE MR OR MRS BEFORE ADULT NAMES.*****

*****ADDITIONAL CHARGE FOR SINGLE, DOUBLE OR TRIPLE ROOMS (SEE GROUP TRAVEL CONTRACT FOR ADD-ON COST)*****

ROOM #	ROOM TYPE	NAMES		NUMBER OF STUDENTS	NUMBER OF ADULTS
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		
		1: _____	3: _____		
		2: _____	4: _____		

WE WILL ALLOW ONE ODD ROOM OF GIRLS AND BOYS PER GROUP (I.E. DOUBLE OR TRIPLE) AT NO EXTRA COS.T ROOM LIST MUST ARRIVE TO US ON TIME, OTHERWISE WE WILL HAVE TO AFFIX A LATE FEE CHARGE.

(THIS SECTION FOR E.T.C. ONLY)

ROOMS NEEDED BY ESCORT(S) _____ ROOMS NEEDED BY DRIVER(S) _____ MUST HAVE IN OFFICE BY _____